

# College of Engineering Staff Long-Term Impact Award Nomination Package Coversheet

## Nominee Information:

Name of Nominee: \_\_\_\_\_  
Position Title: \_\_\_\_\_  
Department/School: \_\_\_\_\_ Date of hire (CoE): \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ Date of hire (University): \_\_\_\_\_

## Nominator Information:

Name of Nominator: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Department/School: \_\_\_\_\_

## Nomination Package Requirements: (package to be curated by nominator, please submit as one document)

- Nomination Package Coversheet:** Completed and signed by the nominator and nominee's supervisor.
- Attached Documentation:**
  - Nominator's Letter:** Not exceeding 2 pages, providing specific examples of how the nominee's career in engineering has exemplified the award criteria. (*basis for nomination*)
  - Letters of Support (3):** Three letters, not longer than one page each, addressing the nominee's qualifications and contributions, to be incorporated directly into the nomination file. (*Please keep letters to one page. Only the first page of each letter will be read.*)
    - Letter writer #1:** \_\_\_\_\_
    - Letter writer #2:** \_\_\_\_\_
    - Letter writer #3:** \_\_\_\_\_
      - [Tips on how to write a compelling nomination letter of support](#)
      - [College of Engineering Staff Long-Term Impact Award webpage](#)

Nominator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit electronically as a single file to [Will Sondgerath](#) no later than 5:00pm Friday, November 8, 2024.